

## Application for Primary Classroom (ages 3-6) Enrollment School Year 2016-2017

*Parent(s): Please submit this form, along with a non-refundable \$50 application processing fee, to the Center Director who will schedule an interview with you and your child(ren). Child should be a minimum of 3 years old and be fully potty trained; however children ages 2.5 up to 3yrs may be accepted for enrollment on a case by case basis as approved by the School (child should be able to follow directions, communicate his/her needs, be potty-trained, etc). Sliding-scale annual and monthly tuition rates are listed below. Space will generally be filled on a first-come, first-serve basis with priority given to returning students and their siblings; however special consideration may be given to balancing the age ranges of the applicants.*

APPLICANT'S NAME: \_\_\_\_\_  

Last
First
Middle
Preferred Name

CURRENT AGE: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ SEX (M/F): \_\_\_\_\_

This Applicant lives with (circle one): Both Parents    Parent 1    Parent 2    Grandparents    Other \_\_\_\_\_

Parent 1/Guardian Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Home Address: \_\_\_\_\_  

Street Address
City
State
Zip

Workplace/Occupation: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Parent 2/Guardian Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Home Address: \_\_\_\_\_  
(if different than Parent 1)      Street Address      City      State      Zip

Workplace/Occupation: \_\_\_\_\_ Work Phone: \_\_\_\_\_

**Additional Family Information:**

Sibling: \_\_\_\_\_ Age: \_\_\_\_\_ Grade: \_\_\_\_\_ School: \_\_\_\_\_

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Applicant’s previous & current preschool or daycare experience, if any:

Name of Daycare or Preschool	City/State	Days Attended	Hours Attended

Do you suspect that your child may have learning differences, developmental delays, visual or auditory processing difficulties, or behavior or emotional disorders (ADD, ADHD, bipolar disorder, OCD. etc )\*? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

What additional information would you like us to know about your child at this stage in the application process:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please comment on your reasons for being attracted to NRGLC for your child:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Referred to NRGLC by (if applicable): \_\_\_\_\_

\*We are a small school with limited resources. From time to time, we encounter children who have needs greater than we can provide. If your child has had a documented behavior problem or they seem unable to function fully in their current setting, you must disclose this to us. All children deserve to be fully supported in whatever their individual needs are and we always do our best to honor that for each child, however we are unable to provide consistent one-on-one attention to any given child.

Enrollment will be accepted on a first come first serve basis, with the need to balance the ages in our classrooms in mind. **To enroll your child, we require a \$50 non-refundable application fee.**

**Families new to the NRG Learning Co-op will need to complete an interview process.** A family/school interview will allow us to see how your child may fit into our school setting. Parents will meet with the Center Director while the teacher(s) will meet with the prospective student, introducing them to the classroom.

Within one week of completing your interviews, you will be advised of our decision to enroll.

Every child beginning in the program will have a trial period of 30 days. This allows us to determine if we can provide the best environment for your child and if we are a good match for each other. During the trial period, we will have an open dialogue with you regarding your child's progress here and how they are fitting into our school environment. Our effort is to be fair and honest about the ability of our program to serve your family's needs.

## Tuition

**Installment payments are made on a 12-month schedule beginning August 1<sup>st</sup> for each school year.** A sliding scale tuition option is available upon submitting our Household Income Worksheet and proof of household annual income. (See sliding scale tuition chart, below). *Families not participating in sliding scale tuition do not need to submit proof of income.*

### NRGLC 2016-2017 Tuition Chart

Tuition Tier	Household Income Amount	Annual Tuition - Full-Day	Monthly Tuition - Full-Day	Annual Tuition - Half-Day	Monthly Tuition - Half-Day
T 1	\$120,000 +	\$5,160	\$430	\$4,380	\$365
T 2	\$100,000 - \$119,000	\$4,980	\$415	\$4,080	\$340
T 3	\$75,000 - \$99,000	\$4,440	\$370	\$3,600	\$300
T 4	\$50,000 - \$74,999	\$3,900	\$325	\$3,120	\$260
T 5	\$30,000 - \$49,000	\$3,420	\$285	\$2,760	\$230
T 6	Under \$30,000	\$2,940	\$245	\$2,400	\$200

#### Discounts:

\*\*Pay in Full Option: Tuition paid annually by Aug 1st will receive a 5% discount.

\*\*Second Child discount take 10% off of the lower tuition rate.

**Additional Fees:** A \$50 Materials Fee, per student, is due on the first day of each trimester for an annual cost of \$150 per year. Beginning in 2016-2017, we additionally require a \$50 Member Participation Deposit each trimester, which is refunded or applied to the next trimester when all to-date membership requirements are met.

Other possible fees throughout the year include field trips, school pictures, yearbooks, etc.

#### Membership Requirements

NRGLC operates as a parent-run cooperative organization. Each parent is a member of that organization and the following is a list of **required participation as a member**\*\*:

1. Serve as an active member of one (1) or more of our 'Action Teams' each month - each family must fulfill no less than one and a half (1.5) hours of work, each month, as part of their Action Team(s)\*.

2. Contribute efforts (minimum two (2) hours per family) to school-wide cleaning, once per trimester (three cleanings per year).
3. Contribute minimum three (3) hours, per family, towards summer deep cleaning/facilities maintenance.
4. At least one (1) family representative must participate in a minimum of two (2) fundraisers<sup>♦</sup>.
5. Every family must contribute a minimum of four (4) hours towards work day activities per year<sup>§</sup>.
6. Each family must send one (1) representative as a field trip/school outing chaperone once per trimester.
7. At minimum, one (1) family member must attend Annual Member Meeting.
8. Each family must sign up for the Kroger Scrip program and is strongly encouraged to recruit friends and family to do the same.

**Participation Buyout Program**

\*\* Members who do not have time or are unable to participate in work parties, fundraising, deep cleaning, parent aide days, and other member contributions to NRGLC may pay a fee as follows to be released from these responsibilities.

- \$1200: exempt from work parties, fundraisers, deep cleaning, parent aide days, and field trip driving/supervision
- \$600: exempt from work party and fundraiser obligation only

*I have read and understand the enrollment process and the tuition/fee schedule as described above.*

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please submit completed application, along with \$50 application processing fee, to the Center Director or mail to:

New River Gorge Learning Co-op  
PO Box 696  
Fayetteville, WV 25840

Center Director:  
Jenny Becksted-Smith  
[jenny@nrglc.org](mailto:jenny@nrglc.org)  
304-640-6022

*The New River Gorge Learning Cooperative does not discriminate on the basis of race, color, sex, national or ethnic origin, sexual orientation or religion in its educational, admissions, and hiring policies and practices.*